

SAN LUIS OBISPO COUNTY



COUNTY CODE TITLE 24 - AIRPORT RULES AND REGULATIONS

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San Luis Obispo County Airports

San Luis Obispo County Regional Airport & Oceano Airport



*SAN LUIS OBISPO COUNTY AIRPORTS
TITLE 24 - AIRPORT RULES AND REGULATIONS (rev. 3/8/05)*

CHAPTER 24.04 DEFINITIONS

24.04.010 Abandoned Aircraft.

"Abandoned aircraft" means an aircraft that is:

- (1) Tied down without permission;
- (2) Left unattended and the owner or pilot is unknown.

24.04.020 Abandoned Vehicle.

"Abandoned vehicle" means a motor-driven vehicle, cycle, trailer or similar method of conveyance that is:

- (1) Of unknown ownership;
- (2) Parked in an undesignated area;
- (3) Parked on the airport for longer than seventy-two hours without permission.

24.04.030 Air Operations Area.

"Air operations area" means any area of the airports used or intended to be used for landing, takeoff and surface maneuvering of aircraft.

24.04.040 Airports.

"Airports" means any and all airports located within, and owned and operated by, the county of San Luis Obispo, California.

24.04.050 Airports Manager.

"Airports Manager" means the person designated as such by the County Board of Supervisors, or his/her duly authorized representative.

24.04.060 Apron or Ramp.

"Apron" or "Ramp" means those areas of the airport within the air operations area, but outside the movement area, designated by the Airports Manager for aircraft surface maneuvering, parking, fueling, and servicing as well as enplaning/deplaning aircraft passengers.

24.04.070 Commercial Operations Area.

"Commercial operations area" means that portion of the air operations area designated by the Airports Manager for scheduled commercial air carrier activities.

24.04.080 County.

"County" means the county of San Luis Obispo and its governing Board of Supervisors.

24.04.090 County Fire Chief.

"County Fire Chief" means the Chief of the County Fire Department, or his/her duly authorized representative.

24.04.100 Movement Area.

"Movement area" means that portion of the air operations area containing the runways, taxiways and areas designated by the Airports Manager adjacent to the runway and taxiways.

24.04.110 Nonexclusive.

"Nonexclusive" means a power, privilege, or other right that does not exclude or debar another from enjoying or exercising a like power, privilege, or right as defined by Federal Aviation Administration advisory circular 150/5190-5 or latest revision.

24.04.120 Permit.

"Permit" means a written agreement between the County and a Permittee.

24.04.130 Permittee.

"Permittee" means any person named as such in a permit with the County.

24.04.140 Person.

"Person" means any individual, firm, partnership, corporation, company, association, joint stock association or body political, and includes any trustee, receiver, assignee or similar representative thereof.

24.04.150 Restricted Area.

"Restricted area" means any area of the airport designated by the Airports Manager to prohibit entry or to limit entry to specific authorized persons. Restricted areas include, but are not limited to, the Air Operations Area, Movement Area, and Commercial Operations Area of the airports.

24.04.160 Space Rent.

"Space rent" means the term used in this chapter in a manner similar to the usual term "tie down." It denotes the space rented to a person for the parking and tethering of his/her aircraft. It does not denote any form of "hangar keeper's liability" or liability similar thereto.

24.04.170 Unauthorized Persons, Vehicles, or Aircraft.

"Unauthorized persons, vehicles, or aircraft" is one whose entry is not approved by the Airports Manager.

CHAPTER 24.08 POWERS AND DUTIES OF THE AIRPORTS MANAGER

24.08.010 Enforcement of ordinances.

The Airports Manager shall be subject to the direction, authority and control of the Director of General Services and the Board of Supervisors and is their official representative for aviation matters in the County. He/she shall have full authority for the enforcement of all ordinances and regulations affecting the airports. His/her powers and duties shall include, but are not limited to, the following:

- (1) To designate aircraft operating, parking, and other such areas necessary for the safe, efficient operation of the airports;
- (2) To assign parking, hangar and tiedown spaces;
- (3) To move or to order the owner or person in control of any aircraft to move the aircraft to any other location he/she designates when he/she determines that the change is in the interest of safety or is necessary because of space limitations or traffic conditions, or in order to reduce risks due to fire, collision or aircraft movement;
- (4) To order unauthorized aircraft to leave the airports;
- (5) To promulgate regulations for the operation and administration of the airports.

24.08.020 Delegation of authority.

Whenever a power is granted to, or a duty is imposed upon the Airports Manager, that power may be exercised or the duty may be performed by a person designated by the Airports Manager or by a person authorized by the Board of Supervisors unless provided otherwise in this title.

24.08.030 Arresting authority.

Pursuant to the authority vested in the Board of Supervisors by California Penal Code Section 836.5, the Airports Manager and his/her designees shall each have the power to arrest without a warrant whenever he/she has reasonable cause to believe that the person to be arrested has committed a misdemeanor in his/her presence that is a violation of an ordinance that the Airports Manager has the duty to enforce.

24.08.040 Arresting procedure.

In any case in which a person is arrested for a misdemeanor, and the person arrested does not demand to be taken before a magistrate, the Airports Manager or his/her designee shall prepare a written notice to appear and release the person on his/her promise to appear as prescribed by Chapter 5C (commencing with Section 853.5) of the California Penal Code. The provision of that chapter shall thereafter apply with reference to any proceeding based upon the issuance of a written notice to appear pursuant to this chapter.

24.08.050 Penalty.

The penalties for any violation of any provision of this title shall be as set forth in Chapter 1.04 of this County code.

24.08.060 Applicability.

The provisions of this title apply within the official boundaries of the San Luis Obispo and Oceano County Airports, and includes the access roads to the San Luis Obispo County Airport known as Airport Drive and Aero Drive (including a section of Aero Drive that is within the city limits of the City of San Luis Obispo and defined by an agreement by and between the City of San Luis Obispo and the County of San Luis Obispo dated October 27, 1998 or latest revision).

CHAPTER 24.12 GENERAL REGULATIONS

24.12.010 Enforcement.

The Airports Manager, or his/her designee is empowered to require compliance with any and all of the provisions of these rules and regulations.

24.12.020 County Fire Chief.

The County Fire Chief shall conduct inspections for fire safety of all premises with regard to handling and storage of all materials and equipment, and their condition, and usage of all fire-protection devices, and of all personnel safety provisions in the protection of property and personnel. All recommendations subsequently issued by the County Fire Chief, unless in conflict with military requirement and necessity, shall be complied with by tenants, personnel and persons without delay.

24.12.030 Commercial activities.

No person shall establish or engage in any business or commercial activity on the airports unless that person has been assigned a fixed place of business on the airports and has obtained from the County either a written lease or a written permit to conduct such activity.

24.12.040 Commercial photography.

No person shall take still, motion or sound pictures for commercial purposes on the airports without permission of the Airports Manager.

24.12.050 Vehicles for hire.

No person shall operate any vehicles for hire from the airports unless such operation is with the approval of the Airports Manager and under such terms and conditions as he/she may prescribe, or unless the operator has a written agreement with the County.

24.12.060 Advertisements.

No person shall post, distribute, or display signs, advertisements, circulars or any other printed or written matter, at the airports except with the approval of the Airports Manager and in such manner as he/she may prescribe unless permitted by reason of contractual relations between such person and the County.

24.12.070 Soliciting.

No person shall solicit for any purpose on the airports without the permission of the Airports Manager.

24.12.080 Use of roads and walks.

- (a) No person shall travel on the airports other than on the roads, walks or places provided for the particular class of traffic.
- (b) No person shall use the roads or walks or places in such manner as to hinder or obstruct their proper use.

24.12.090 Picketing.

No person shall walk in a picket line as a picket or take part in any labor or other public demonstrations on any part of the airports except in places which would only affect the specific operation picketed or demonstrated against and which are specially designated for such use by the Airports Manager.

24.12.100 Gambling.

No person shall conduct gambling in any form or operate gambling devices anywhere on the airports.

24.12.110 Animals.

No person shall enter the airport property with a dog or other animal unless such dog or other animal is restrained by a leash or cage. In no event shall any pet or other animal be allowed in any public-use area, building, or facility unless such animal is required for the aid or assistance of a disabled person, or if such animal is in process to be transported by aircraft. Any person who brings an animal onto airport property shall be responsible for proper clean up and removal of animal's waste.

24.12.120 Equipment and miscellaneous in apron area.

All ramp equipment shall be parked and kept in a neat and orderly manner. No receptacles, chests, cases or housing shall remain on the apron or ramp area that do not fit in with the general architectural and cleanliness standards of the rest of the installation. Final approval on all such items rests with the Airports Manager.

24.12.130 Lost and unclaimed personal property--Other than aircraft.

- a) All persons shall comply with California civil code section 2080 by turning over lost or unclaimed property to the Airports Manager.
- b) Lost and unclaimed property determined by the Airports Manager to have a value of \$100.00 or more shall, within a reasonable time, be turned over to the County Sheriff's department as required by California civil code section 2080.1.
- c) The Airports Manager shall establish policy for the handling of lost and unclaimed property determined by the Airports Manager to have a value of less than \$100.00.

CHAPTER 24.16 SAFETY, SECURITY, AND ENVIRONMENTAL PROTECTION

24.16.010 Uniform fire code.

All persons shall comply with the uniform fire code as adopted by the County Board of Supervisors within "Chapter 16.10 UNIFORM FIRE CODE" of the County code.

24.16.020 Recommendations of the County Fire Chief.

All orders emanating from the County Fire Chief shall be fully complied with by any and all tenants, personnel and/or persons at the airports.

24.16.030 Emergency procedures.

- (a) Emergency procedures will be issued by the Airports Manager under authority of this article.
- (b) Under any and all emergency conditions, all personnel on the airports involved in the emergency shall act strictly in accordance with the procedures established by and under the direct control of the Airports Manager and/or his/her agents. No individual shall be required to assist in or respond to any emergency contrary to any rules, orders, or instructions of his/her employer.

24.16.040 Airport access.

It is unlawful for any person to have access to the airports for aircraft, vehicle, or any other use except at such public or commercial locations specifically designated by the County for that purpose, unless permission to do so is first determined from the Airports Manager.

24.16.050 Restricted Areas.

- a) The Airports Manager shall designate restricted areas within the boundaries of the airports to ensure public safety and security.
- b) No persons, vehicles, or aircraft shall enter any designated restricted area without specific authorization from the Airports Manager.
- c) No person who has received authorization from the Airports Manager to access an area within the airports' boundaries, including designated restricted areas, shall permit, either intentionally or unintentionally, unauthorized persons access to these areas and shall notify the Airports Manager or law enforcement if unauthorized access occurs.

24.16.060 Protection of Airport Access Control Media.

All persons who have received authorization from the Airports Manager to access any area within the airports' boundaries, including designated restricted areas, shall protect the means in which access is gained including the protection and proper authorized use of access media such as access codes, keys, proximity cards, identification badges, etc.

24.16.070 Compliance with posted signs.

All persons shall comply with signs, of a regulatory nature, posted by the Airports Manager.

24.16.080 Weapons, explosives and inflammable material.

No person, except peace officers, duly authorized personnel of the United States Post Office, airports' personnel, air carrier employees, plant and military security personnel, or members of the Armed Forces of the United States on official duty, shall carry any weapon, explosive or inflammable material on the airports. This section shall not apply to persons carrying firearms in cases, broken down or unloaded, when said firearms are to be transported by aircraft for the purpose of sale, demonstration, hunting or other legal activities.

24.16.090 Illegal or irresponsible aircraft operation.

In the event any person shows intent to board or operate an aircraft while such person appears to the Airports Manager to be physically or mentally irresponsible by reason of drunkenness, or while under the influence of narcotics, or for any other reason, or any person attempts to board or operate an aircraft illegally, the Airports Manager, or his/her designee shall restrain, in any manner reasonably necessary, such persons from performing such activities.

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24.16.100 Interfering or tampering with aircraft.

No person shall interfere or tamper with any aircraft, or put in motion the engine of such aircraft, or use any aircraft part, instrument or tool without the permission of the owner or by specific direction of the Airports Manager.

24.16.110 Apron activities.

(a) Persons on the apron shall be careful to keep clear of any moving aircraft or turning propeller.

(b) No one shall use, clamber over, sit in, push or otherwise touch other people's property parked or based on the airports, unless such action is approved by appropriate authority. An aircraft owner, pilot, or interested person does not automatically have approval to touch the property of others merely because of such ownership, piloting or high interest.

(c) Children under fourteen years of age must be accompanied by adults when on apron.

24.16.120 Disorderly conduct.

No person shall commit any disorderly, obscene, indecent or unlawful act or commit any nuisance on the airports.

24.16.130 Preservation of property.

No person shall:

(1) Destroy, injure, deface or disturb in any way any building, sign, fence, equipment, marker or other structure, tree, flower, lawn, or other public property on the airports. Grease, oil, dirt, thinner, etc., shall not be wiped, sprayed, splattered or otherwise placed on buildings or equipment;

(2) Abandon any personal property on the airports;

(3) Alter in any way, unless approved by the Airports Manager, any building, structure or equipment;

(4) Hoist any objects in any manner from any building or structure, except as approved by the Airports Manager.

Any and all airports' property destroyed, injured or damaged, by accident or otherwise, shall be paid for by the party or parties responsible for such destruction, injury or damage thereto.

24.16.140 Sanitation.

(a) Garbage, litter, refuse, rubbish, swill and/or other waste material shall be placed in receptacles provided for that purpose.

(b) No person shall use a comfort station, restroom, toilet, or lavatory facility other than in a clean and sanitary manner.

24.16.150 NPDES and SWPPP.

All persons shall comply with requirements of the Airports' National Pollution Discharge Elimination System (NPDES) permits and Storm Water Pollution Prevention Plans (SWPPP).

CHAPTER 24.20 AIRCRAFT OPERATIONS

24.20.010 Operation of aircraft.

No person shall navigate any aircraft, land upon, fly the same from, service, maintain or repair any aircraft or conduct any aircraft operation on or from the airports otherwise than in conformity with the current Federal Aviation Administration, rules and regulations established under federal authority, or otherwise than in conformity with any laws not preempted by federal law and established by the state of California or the County.

24.20.020 Aircraft refueling.

No person shall conduct aircraft fueling activity on the airports without securing written authorization from the County. Authorized aircraft fueling activity shall be conducted in compliance with the terms of the written agreement received from the County and airport rules and regulation, as well as, Federal, State, and local law.

24.20.030 Payment of charges.

Payment for storage, repairs, supplies or other service, or other services rendered by the airports, shall be made before flight clearance will be granted unless satisfactory credit arrangements have been made with the Airports Manager.

24.20.040 Securing of unattended aircraft.

No aircraft shall be left unattended on the airports unless properly secured or within a hangar.

24.20.050 Airport liability.

The County and its agents, officers and employees shall not be liable for any loss, damage or injury to persons or property arising out of any accident, incident, mishap or occurrence of any nature whatsoever or from any cause whatsoever, to any individual, aircraft or

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property, occurring in any manner on or at or above the airports, or in the use of any of the airports' facilities or in landing at or taking off from such airports.

24.20.060 Airport may refuse clearance.

The Airports Manager may delay or restrict any flight or other operation at the airports and may refuse takeoff clearance to any aircraft for any reason justifiable in his/her judgment.

24.20.070 Disabled aircraft.

Aircraft owners, and their pilots and agents, shall be responsible for the prompt disposal of disabled aircraft and parts thereof unless required or directed to delay such action pending an investigation of an accident. The Airports Manager may take any action he/she deems necessary in the interest of safety in moving or removing disabled aircraft, parts and/or equipment.

24.20.080 Accident reports.

Witnesses of and participants in accidents on or within airports shall make a full report thereof to the Airports Manager as soon after the accident as possible, together with their names and addresses.

24.20.090 Taxiing of aircraft.

- (a) No person shall taxi an aircraft until he/she has ascertained that there will be no danger of collision with any person or object.
- (b) No aircraft shall be taxied in a careless or reckless manner.
- (c) Aircraft shall be taxied in accordance with prescribed taxiing patterns when any particular runway is in use.
- (d) No person shall start or run an engine in an aircraft unless a competent person is in the aircraft attending the engine controls. Blocks shall always be placed in front of the wheels before starting the engine or engines unless the aircraft is provided with adequate parking brakes.
- (e) No person shall run the engine or engines of any aircraft at any location on the airports in such a manner as to cause damage to other aircraft or property, or in such a manner as to blow dirt or other materials across taxiways or runways, or in such a manner as to endanger the safety of operations on the airports.
- (f) Aircraft shall not be taxied on the airports except on paved runways, taxiways and parking areas.
- (g) No person shall taxi an aircraft into or out of a hangar or other buildings.

24.20.100 Repairing of aircraft.

No person shall repair an aircraft, aircraft engine, propeller or apparatus in any area of the airports other than in an area specifically designated or approved in writing for such purpose by the Airports Manager.

24.20.110 Closing of field.

In the event the Airports Manager believes the conditions of the airports or any portion thereof to be unfavorable to taxiing, landing or takeoff, it shall be within his/her authority to close the airports or such portions thereof. This normally shall be accomplished by issuing a notice to airman (NOTAM) through the Federal Aviation Administration. When the airports or portion thereof are again useable, the NOTAM shall be cancelled.

24.20.120 Aircraft equipment.

No aircraft shall be operated on the airports unless it is equipped with tail or nose wheel and wheel brakes, except with the permission of the Airports Manager. When any pilot of an aircraft that is not equipped with adequate brakes receives permission to taxi such aircraft, such pilot shall not taxi such aircraft near buildings or parked aircraft unless an attendant is at the wings of the aircraft to assist the pilot. Aircraft in excess of three thousand pounds gross weight shall not be taxied under any circumstances when brakes are inoperative, but shall be towed.

24.20.130 Parking of aircraft.

No person shall park aircraft in any area on the airports other than as designated by appropriate markings or signage, or as otherwise prescribed by the Airports Manager.

24.20.140 Engine run-up.

Engine run-up prior to takeoff shall be accomplished on run-up pads or other areas provided for this purpose. No engine run-up shall be permitted in any areas that would create a hazard to persons, aircraft or other property.

24.20.150 Airport damage.

Any persons damaging airports' property by means of contact with aircraft shall report such damage to the Airports Manager immediately and shall be fully responsible to the County for any expense required to repair such damage.

24.20.160 Aircraft registration.

The owners and/or operators of all aircraft based on the airports will register their aircraft with the Airports Manager prior to beginning operations. Any change in ownership will require a change in registration. All aircraft occupying County storage space must have an aircraft storage rental agreement or shall otherwise be considered and charged as transient aircraft.

24.20.170 Taking aircraft into custody.

The Airports Manager may take into custody any abandoned, unclaimed or unauthorized aircraft, and thereafter he/she shall retain custody thereof until claimed by the lawful owner or owners who shall pay all expenses incurred by the Airports Manager in connection therewith. Aircraft not claimed within ninety days may be sold provided the provisions of the Code of Civil Procedure, Sections 1208.61 through 1208.70, inclusive, have first been complied with.

24.20.180 Gross aircraft weight.

No person shall operate an aircraft into or from the airports whose gross landing or takeoff weight exceeds that prescribed by the Airports Manager.

24.20.190 Additional regulations.

The Airports Manager may adopt such additional regulations regarding aircraft operations at each County airport as may be necessary to the safe and orderly operation of the particular airport, provided such regulations are not in conflict with, federal, state, or local laws, and anything contained in this title.

CHAPTER 24.24 MOTOR VEHICLE REGULATIONS

24.24.010 General.

Surface vehicles shall be operated on the airports in strict compliance with the traffic laws of the state of California.

24.24.020 Speed limit.

Surface vehicles shall be operated on the airports in strict compliance with speed limits prescribed by the Airports Manager, and in the absence of said prescribed speed limits shall not be operated thereon in excess of fifteen miles per hour.

24.24.030 Restricted areas.

No surface vehicle shall be operated within the restricted areas unless authorized by the Airports Manager or his/her designee.

24.24.040 Parking.

Vehicles shall not be parked on the airports other than in the manner and at locations designated by the Airports Manager. Blocking of vehicular traffic, walkways, entries and gateways is prohibited.

24.24.041 Red curb.

No parking at any time. Vehicles in violation will be towed away at owner's expense.

24.24.042 Bus zone.

Any vehicle parked illegally in a designated zone for the purpose of loading and unloading bus passengers will be cited.

24.24.043 Handicapped parking.

Unauthorized vehicles will be cited.

24.24.044 Improper parking.

Any vehicle using more than one parking space (not between lines) or more than eighteen inches from curbing will be cited.

24.24.045 Unauthorized parking.

Any vehicle illegally stopped or standing, blocking vehicular traffic, walkways, entries, gateways, for-hire spaces or parking therein is prohibited and violators will be cited.

24.24.046 Illegal parking of for-hire vehicles.

Any rental vehicles, taxi cabs, limousines, lease vehicles or buses, parked in spaces not designated for their use will be cited.

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24.24.047 Time limits.

Any vehicle in violation of overtime parking in any posted time limitation zone will be cited.

24.24.050 Accident reports.

All persons involved in any vehicular accident on the airports and all witnesses thereto shall report promptly to the Airports Manager.

24.24.060 Moving of vehicles.

The Airports Manager shall have the authority to tow or otherwise move motor vehicles, which are parked by their owners or operators on the airports in violation of the rules and regulations in this title, whenever it is determined by the Airports Manager that such motor vehicles so parked create a nuisance or a hazard. The Airports Manager shall have the authority to make a reasonable charge against the owner or operator of such vehicle for such towing or moving service, and the motor vehicle towed or moved shall be subject to a lien for such charge.

24.24.070 Vehicle safety.

No vehicle shall be operated on the airports if it is so constructed, equipped or loaded as to endanger persons or property.

24.24.090 Motor vehicle operation in hangar.

No person shall operate a motor scooter, truck or other motor vehicle in any hangars on the airports without an exhaust protected by screens or baffles to prevent the escape of sparks for the propagation of flame.

24.24.100 Right-of-way.

Persons operating motor vehicles shall yield the right-of-way to aircraft at all times.

24.24.110 Illegal parking in restricted areas.

Any unauthorized vehicle parked or unattended in a restricted area will be cited and towed away at owner's expense.

24.24.120 Vehicle compliance with posted signs.

Any vehicle parked in violation of signs, of a regulatory nature posted by the Airports Manager, will be cited.

Chapter 24.28 LEASES, AGREEMENTS AND PERMITS

24.28.010 Airline and fixed-base operations.

Airline and fixed-base operations shall be regulated under separate written agreements with the Board of Supervisors of the County; provided, however, that the rules and regulations in this title apply to such airline and fixed-base operations to the extent that the same are not in conflict with the provisions of said written agreements.

24.28.020 Leases, agreements and permits.

Leases, agreements and permits hereinafter made shall incorporate the provisions of this title insofar as applicable. Leases, agreements and permits shall be terminable and cancelable by the County for failure to comply with the provisions of the regulations in this title.

24.28.030 Permits for nonexclusive operating rights and the use of real property.

(a) The General Services Director or his/her designee is authorized on behalf and in the name of the County of San Luis Obispo, to issue, re-issue, suspend, revoke or terminate permits for nonexclusive operating rights at the Airports and/or for the use of real property at the Airports subject to the following limitations:

- (1) The actual monthly rental for the use of the real property, which is the subject of the permit, shall not exceed two thousand five hundred dollars (\$2,500);
- (2) The permittee shall pay the rates and charges established by the Board of Supervisors for any operating right;
- (3) The term of the permit shall not exceed the period of (1) one year;
- (4) The permit shall be subject to immediate suspension and/or revocation where the permittee is in violation of the terms and conditions of the permit or any rule or regulation pertaining to the Airports, including any provision of this title.

(b) The General Services Director or his/her designee shall determine what administrative fee shall be charged to issue or reissue a permit under this section, and shall determine what amount of insurance shall be required to be carried by the permittee.

(c) The Director or his/her designee is further authorized to include in any permit issued under this section provisions which protect the County and the public health, safety, and welfare in the conduct of permittee operations and uses at the Airports.

The form of all permits issued by the General Services Director or his/her designee shall have been approved by the County Council.

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